



Lactation Specialist – Latine/Spanish Speaking community

Qualifications

- Ability to render services in English and Spanish proficiently
- Connected or identified with the Latine community
- Reliable transportation for home visits
- Can support a max caseload (Approx 20 hours per week)
- Has been trained as a Lactation Peer Counselor
- Comfortable meeting with families independently and understand the scope of a peer lactation counselor
- Ability to navigate computer systems, electronic calendars and can demonstrate ability to use Zoom, Outlook, and Word.

2024 Contract for Pacific Hospital Preservation & Development Authority (PHPDA) up to 20 hours a week Rate: \$33.42 per hour

Service Delivery

- Short-term lactation support to Latine families (up to 8-weeks duration, 1-1 support)
- Maintain the scope of work of a peer lactation counselor
- Participate in LSPC team and org-wide meetings and trainings as required

Program Administration

- Clearly identify program lactation goal, and offer closing survey when services are completed
- Document every family contact through our database and data collection forms
 - Documentation must be submitted within 72 hours of the contact
- Ensure that the lactating person has fully consented to services and signed required consent paperwork
- Maintain accurate records, including intakes, assessments, and exits
- Submit invoices, and mileage no later than the 3rd of the month for the month prior
 - Example: All expenses and Invoices for August are due by September 3rd.
- Comply with standards of privacy to maintain confidentiality
- Referrals assigned to provider must be contacted within the 3rd business day
- Maintain timely contact with LSP Administrator and LSP Lead

Required Meetings

- 1:1 mentorship with LSPC Clinical Lead, Elizabeth Montez
- Supervised directly by LSP Lead Memorie Gladstone

- Participate in team and org-wide meetings and trainings as required
- Attend professional development opportunities as approved by Lead

Other duties as needed

- Host Lactation Lounges in Spanish “Latancia Para El Pueblo” as back up support
- Contract structure is subject to change in response to funding requirements for program structure

Application Instructions

Visit our [CAREER CENTER](#) and submit your cover letter and resume. Contact hiring@openarmsps.org if you have any questions.